

## Call for Applications

**Procedures and Guidelines for Universities in Kenya and Uganda  
Applying to Participate as**

### **Host Institutions**

**in the Scholarship Programme *In-Country/In-Region*\*  
Strengthening Higher Education and Research in Eastern Africa**

**Funded by the Federal Ministry for  
Economic Cooperation and Development (BMZ)**

**Application Closing Date: 14.09.2018**

**Selection: November 2018**



Federal Ministry  
for Economic Cooperation  
and Development

\*In-Country refers to students that study/carry out research in their own country

\*In -Region refers to students from SSA who study/carry out research in Eastern Africa but outside their country

What are the programme's background and objectives?

The programme aims at fostering strong, internationally oriented higher education systems in Eastern Africa which can contribute to sustainable development. To this end, scholarships are granted for development-related Masters or doctoral studies for individuals who plan to pursue a career in teaching and / or research at a higher education institution in Eastern Africa. At the same time the program aims at encouraging and facilitating cross border exchange of students and inter university collaboration within Sub-Saharan Africa.

**Scholarships are awarded only for selected institutions which are affiliated with the programme. These will receive a maximum quota of scholarships (both In-Country and In-Region) for (post)graduate programmes or individual doctorates. This call for applications aims at Eastern Africa higher education institutions, research centres/networks wishing to participate as host institution in the programme.**

By training future academic and professional leaders, the programme contributes to the following **long-term impacts**:

- Qualified professionals' involvement in the solution of development-related problems in *Sub-Saharan Africa*
- Graduates strengthening education and research in *Sub-Saharan Africa*
- Structural strengthening and regional networking of partner institutions and partner universities

To achieve these long-term impacts, the following outcomes have been formulated as programme objectives:

**Programme objective 1:** Graduates have qualified to take over responsible positions in their or for their region of origin

**Programme objective 2:** The participation of women and underprivileged groups is reinforced

**Programme objective 3:** Organisational, financial and personal capacities of partner institutions are strengthened

The target group for scholarships are graduates and postgraduates from Sub-Saharan Africa with a first academic degree if applying for a Master's programme, or with a Master's degree if applying for a doctoral programme, who want to pursue Master's or PhD courses in their home country (so called **In-Country scholarships**) or in another country (**In-Region scholarships**). The last academic degree of applicants should be no more than six years old. Funding is generally granted for a period of up to 2 years for Masters programmes or up to 3 years for doctoral programmes/individual doctorates. **All further details regarding scholarship funding are listed in the respective call for applications.**

How is the programme monitored?

With the aim of achieving the above-mentioned objectives, the programme will be monitored through a results-oriented monitoring. Participating institutions are obliged to actively participate by submitting an annual report, for which a template is provided by DAAD. In addition, the DAAD carries out a graduate survey at the end of the scholarship and 3 years after the scholarship in order to gather data on the development of the former scholars' competencies' and careers. Participating higher education institutions will be asked to provide up-to-date contact details of their graduates.

Who is eligible for application?

Eastern Africa universities from Kenya and Uganda (for the other Eastern African countries, a special call has been distributed). The universities must be in a position to submit high quality Master programmes, doctoral programmes, or individual doctorates which also attract international students.

Which subject areas are eligible for funding

Eligible programmes need to focus on subject areas with strong relevance to development (including social sciences and law but excluding the fine arts). The humanities may be considered if the proposed programmes meet the aforementioned condition .

Which measures can be funded in which time frame?

After being admitted to the programme, the host institution receives a maximum quota of scholarships for each annual intake. The quota depends on the number of places offered by the respective institution, the overall number of applicants, and available financial resources.

In order to ensure and even intensify the cross-border exchange of students, the share of international students (In-regional scholars) should at least be 20% in 2019, 30% in 2020 and 40% in 2021.

**Institutions, which, in view of past performance, cannot meet this target are advised not to apply. It will not be possible to substitute in-region with in-country nominees.**

The host institutions will be affiliated with the programme for the training period of three intakes. Afterwards they can reapply for participation. The participation as host institution in the programme will generally take the form of a cooperation agreement between the DAAD and the host institution. The cooperation agreement lists the binding specifications and mandatory procedures regarding, among others, the monitoring of the programme, the execution of the pre-selection of the scholarship holders and the financial administration.

The scholarship funding (stipends in EUR covering the cost of living including accommodation, travel allowance, health insurance) is generally paid directly to the scholarship holder. The university fees will be paid directly to the institution on basis of the above-mentioned cooperation agreement.

The amount of university fees needs to be appropriate for the country / region and adequate to the academic quality offered by the applying institution.

No additional funding is provided within this programme. Participating institutions are invited, though, to hand in applications for other DAAD programmes to strengthen their institutional capacities and / or to offer more focused support activities for the scholarship holders. Respective information will be provided after admission to the programme.

Which are the selection criteria for applying institutions?

The project proposals will be evaluated by a committee of international peers according to formal and content criteria, with a particular emphasis on relation to development issues and impact orientation. The following criteria will be applied in the evaluation:

1. **Academic expertise:** The applying institution provides high quality academic education through renowned faculty. It reflects cutting-edge research as well as application-oriented skills and expertise , makes use of the most up-to-date concepts, methods and methodologies in its field and shows strong motivation to continually develop and improve its academic portfolio. Doctoral programmes/individual doctorates are research-oriented and systematically integrate students in ongoing research projects.
2. **Relevance to development and capacity building as described in the programme objectives:** The (post)graduate programme / individual doctorate is clearly related to topics relevant to development and at the same time aims at capacity building in higher education and research. This is demonstrated by explaining the institution's contribution to the programme objectives (outcome-level of the results framework, see above).
3. **Cooperation and networking:** The applying institution (or department hosting the individual doctorate) regularly pursues cooperation and networking activities within and beyond academia, fostering inter-institutional and international exchange. Experience in managing international projects and cooperation with German partners are especially desirable.
4. **Professional training:** The applying institution offers training in academic,

mentoring and management skills that enable the students to apply their acquired knowledge in their subsequent academic or professional careers, stimulating change and development.

5. **Accreditation and quality assurance through results-oriented monitoring:** The applying institution meets the higher education accreditation standards of the respective country and has graduated at least the first student intake of the proposed graduate programmes. It provides an alumni concept comprising measures of preparing and tracking its students' subsequent academic or professional careers. In addition, it takes effective steps towards continuous quality assurance. It takes an active part in DAAD's monitoring efforts of this programme by committing to submit an annual report.
6. **Admission and equality:** The applying institution demonstrates a transparent selection process, implementing measures to enhance participation of women, underprivileged groups related to, e.g., disability, social or regional background. Its admission criteria/process take into consideration that DAAD scholarships can only be awarded to applicants who:
  - have successfully completed generally a three-year university degree (Master candidates) or a postgraduate two-year university degree (doctoral candidates) with above average results (upper third of class)
  - clearly show motivation and strong commitment
  - have thorough knowledge of the language of instruction
  - have completed their last university degree not more than 6 years ago at the time of application
  - must be nationals of a Sub-Saharan African country
7. **Infrastructure, management and staff development:** The applying institution provides sufficient infrastructure (space, equipment, service facilities), a clear organisational structure, efficient management and a strong focus on staff development. Provision of a staff development plan for the supervisors of the DAAD scholars will be an asset. The institution has identified a member of staff who will be in charge of the financial administration and will act as contact partner for DAAD and scholarship holders.
8. **Target group orientation and support services:** The applying institution (or department hosting the individual doctorate) follows a target group-oriented didactic approach and ensures efficient support services (e.g. administrative, social, and intercultural support), taking into account the heterogeneity of its students. The applying institution provides a concrete support concept for the scholarship holders, explaining the planned support services and listing the activities. The special needs of international students are taken into consideration.
9. **Plausible cost overview:** The applying institution provides a plausible overview of the requested university/institute/network fees and is able to verify that these fees are regularly charged to all students (official fee structure needs to be included).

#### Selection procedure

An independent committee of international peers (university professors) to be nominated by DAAD carries out the selection of host institutions.

The selection of scholarship holders will take place after the selection of the host institutions. The host institution will screen, pre-select (according to DAAD selection criteria) and short-list twice as many applicants as scholarships are available. A complete list (names and emails only) of all the all applicants, a shortlist of preselected applicants, a pre-selection report, a list showing the participants of the pre-selection and explaining the criteria employed, has to be submitted to the DAAD. DAAD reserves the right of final selection.

#### Required application documents

- Application form (including Annex I and additional annexes, if applicable)
- Signed endorsement of the leadership of the applying university / insti-

tute / network

- Module book / course plan / research areas for future PhD scholars
- Official fee structure of the submitted study/research programmes
- If applicable, Charter certificate of the applying institution/ Accreditation certificate(s) of study programmes
- If available, Marketing samples (e.g., flyer)
- Statistics on applications, students number, percentage of international students, alumni, graduation rates, dropout rates within the proposed programmes over the last three years.

The application form and the signed endorsement **must** be submitted in English. All other documents should preferably be submitted in English language or else an official translation must be provided.

Application documents are being sent to all Higher Education and Research institutions in Eastern Africa. Institutions that have not received the call can get in touch using the contacts below.

Application closing date and submission

Eastern Africa universities from Kenya and Uganda can submit their completed applications **until 14<sup>th</sup> September 2018** to:

[applications@daad.de](mailto:applications@daad.de) (electronic version)

**Additionally**, a **hard copy** must be sent to:

German Academic Exchange Service  
P.O. Box 14050-00800  
Nairobi, Kenya

The selection of (post-)graduate programmes/host institutions will be completed in November 2018.

Contact and consultation

Before applying, prior consultation with DAAD is highly recommended. Please contact:

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(for Research Institutions/networks and for universities from Ethiopia)

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