



UNIVERSITY OF KABIANGA

OFFICE OF THE DEPUTY VICE CHANCELLOR (ADMINISTRATION & FINANCE)

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KERICHO

ADVERTISEMENT FOR AN INTERNSHIP POSITION

In line with her mandate, University of Kabianga has been running an Internship Program that seeks to develop a pool of young talent adequately exposed to University operations. In line with this, the University seeks to engage one (1) intern as outlined below.

Requirements for Appointment to the internship position

A candidate must have graduated not earlier than 2018 and:

- i. Be in possession of a degree in **Journalism and Communication** or relevant field from a recognized/ accredited University.
- ii. Have strong written and oral communication skills.
- iii. Have keen interest in news, current affairs especially in the education sector.
- iv. Good organization skills and the ability to work under pressure and strict deadlines; with accurate spelling, grammar and punctuation abilities.
- v. Ability to grasp complex issues quickly and explain them in simple and concise language and
- vi. Computer proficiency (MS Office, digital editing, web search, databases).

Internship duties and responsibilities will include, but not limited to:

- i. Creating news content for upload in the University website.
- ii. Getting and writing articles in teaching, research, innovations and general news about the university.
- iii. Gather and interpret data from the different sections in the university.
- iv. Keeping up-to-date on the latest happening in the university by attending events and generating articles.
- v. Interview key persons (section heads) to obtain all the required information for the website and
- vi. Maintain notes, audio and video recordings for all the all the University activities.

Duration of Internship

Twelve (12) months- Non renewable (initial 6 months renewable once)

Stipend

The successful intern will be paid a monthly stipend by the University, at a rate as determined by the University Council.



Certificate

On successful completion of the Internship, the intern will be awarded a certificate of service by the University.

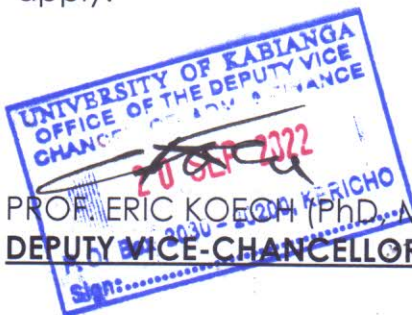
Interested and qualified applicants are requested to make their applications attaching their academic certificates together with an updated Curriculum Vitae and testimonials giving details of the applicant's telephone contact, email address, names and referees.

All applications to be addressed to:

Deputy Vice-Chancellor (Administration & Finance)
University of Kabianga
P. O. BOX 2030 - 20200
KERICHO

The applications should reach the **human resource registry** on or before **Tuesday 4th October, 2022 at 4.00 p.m.**

N/B: University of Kabianga is an equal opportunity employer and therefore applicants of both gender and persons living with disability are encouraged to apply.



PROF. ERIC KOECH (PhD., MBS)
DEPUTY VICE-CHANCELLOR (ADMINISTRATION & FINANCE)

