

UNIVERSITY OF KABIANGA

APPLICATION FOR HOSTEL ACCOMODATION

This application form should be completed by each student who wishes to be considered for Rental Accommodation available in the University. The completed form should be sent to: - HOSTELS DEPARTMENT, UNIVERSITY OF KABIANGA, P. O. BOX 2030 - 20200, KERICHO, not later than two weeks before the beginning of each Semester.

PART 1 APPLICANTS DETAILS

SurnameFirstMiddle.....

Degree Programme

Year of Study REG. NO. Male/Female

APPLICANT DETAILS

PART 11: TABLE OF RENTAL HOSTEL ACCOMONDATION RATES

Please choose your Hostel in order of preference and fill the spaces provided below.

Please Note that your choice however will depend on availability of space.

TYPES OF ACCOMMODATION (GSSP)	PER SEMESTER (KSHS)	CHOICE OF HOSTEL
CATEGORY I: QUADRUPLE OCCUPANCY	3,250	
CATEGORY II: QUADRUPLE OCCUPANCY	2,500	
CATEGORY III: SIX PAX	3,000	

TYPES OF ACCOMMODATION (PSSP)	PER SEMESTER (KSHS)	CHOICE OF HOSTEL
CATEGORY I: QUADRUPLE OCCUPANCY	5,000	
CATEGORY II: QUADRUPLE OCCUPANCY	3,500	
CATEGORY III: SIX PAX	4,500	

PART III: TERMS AND CONDITIONS OF OCCUPANCY

1. Bed space allocation will depend on availability of accommodation.
2. The University reserves the right of allocation.
3. This application requests is not a guarantee for space applied for.
4. The allocation of bed space will be based on **First come First served basis** and continuing students can book their rooms in **advance by paying at least 50% of value of the room** for forthcoming Semester/Year.
5. There is no guarantee of applicant getting their first choice of accommodation.
6. The allocation of bed space is provisional and only confirmed on full payments of rent for the full duration of the Semester. Only then will the University assign keys and other items to the allottee.

7. Once allocated a room, the allottee will not be allowed to transfer except on permission on medical or such other approved grounds. The transfer must be in writing and approved by the Warden and Senior Hostels Officers.
8. The occupant will be held responsible for any loss of property or damage to the facility including fittings in the room.
9. **Cooking and hawking illegal trade are prohibited in the rooms and hostel premises, Disciplinary action will be taken on those residents found in violation of this condition.**
10. Any student found sub-letting the allocated room or hosting any other students or members of public will face disciplinary action.
11. Residents are warned not to create noise or disturb other students by playing loud music or engage in any unbecoming activities that will be detrimental to other users in the hostel.
12. At the end of each semester, the residents must clear and hand over the University Property at their disposal to the respective House keepers. Failure to hand-over will result to a penalty which will be decided from time to time
13. The Bed-space rates are subject to change from time to time.
14. The students are expected to adhere to the University Rules & Regulations as contained in the Students Handbook.
15. A refundable Room Deposit of **Kshs.500/=** is paid by every student who is lucky to get accommodation at the University.

PART IV:

Please read and study the Terms and Conditions of Occupancy and sign here below as your acceptance.

Name: Sign Date

PART V: FOR OFFICIAL USE ONLY

1. Clearance Certificate from Finance Office No:
2. Hostel allocated Room No.....
Category Receipt No.....
Room Deposit paid Kshs Receipt No.....
3. Signed House/Keepers Date
4. Signed: Hostels Officer..... Date.....
5. Signed: Senior Hostel Officer Date
6. Approved: Catering ManagerDate