

		ANNUAL ASSET DISPOSAL PLAN														
		Financial Year 2023/2024														
		Name of Procuring Entity : University of Kabianga														
													Date for completing key disposal activities			
No	Item description	Quantity	Unit of issue	Date of purchase/ DOB	Purchase price	Estimated current value	Justification for disposal	Item life span	Ref. No in the asset register	Disposal method	Cost of managing disposal	Disposal initiation	Bid document prepared	Invitation to tender /public auction	Bid opening /registration of bidders	Accounting officers award /fall of the harmer
1	Cartridge	3	pcs		N/A		Used up		NA							
2	Cartridge	15	pcs	March 2022&Nov 2023	8000		Used up	1 year	NA							
3	Cartridge 05A	1	No	2023	7000		Used up	1 year	NA							
4	Cartridge 80A	1	No	2023	7000		Used up	1 year	NA							
5	Cartridge 059A	1	No	2019	7000		Used up	1 year	None							
6	Cartridge 05A	20	No	2019	7000		Used up	1 year	None							
7	Cartridge 80A	24	No	2019	7000		Used up	1 year	None							
8	Kyocera Toner (T475)	3	Pcs	NA	NA		Used up	NA	NA							
9	Laser Toner	10	Pcs	NA	NA		Used up	NA	NA							
10	Laser Toner	6	Pcs	NA	NA		Used up	NA	NA							
11	Toner	10	Pcs	2022&Aug 2023	26000&48000		Used up	NA	NA							
12	Printer –HP LaserJet p2015	1	Pc	NA	NA	20,000	Obsolete	NA	Uok/ADM/PRT/001		N/A					
13	Printer	1	No	2013	15000		Not Functional	10 Years	UOK/M/SAB/006/030/001							
14	Photocopier Kyocera (KM 2035)	1	No	NA	NA		Due	NA	NA							
15	Maintenance Kit	1	NA	2018	100000		Used up	NA	NA							
16	Desktop Phone	2	Pcs	NA	5000		Not Working	NA	UOK007529							

38	Sodium Hydrogen Carbonate	20gms×1	Pcs	June, 2015	2400	2800	Expired	5 yrs	Uok/AFES&INR/14/VOL1								
39	Sodium Nitrate	15gms×1	Pcs	March, 2015	2300	2900	Expired	5 yrs	Uok/AFES&INR/14/VOL1								
40	Mini Van (Toyota Hiace)	1	No	2010	3,304,320	465000	Grounded and in poor condition (Uneconomical to Repair)	NA	KBL 449G								
41	Station Wagon (Toyota Avanza)	1	No	2009	2824052	300000	Grounded and in poor condition (Uneconomical to Repair)	NA	KBJ 547U								
42	Eucalyptus Urophylla	512	trees	NA	NA	NA	To create space for construction of a water treatment plant	NA	NA								
43	Grevillea Robusta	11	trees	NA	NA	NA	To create space for construction of a water treatment plant	NA	NA								
44	Cupressus Lusitanica	12	trees	NA	NA	NA	To create space for construction of a water treatment plant	NA	NA								

